



महाप्रबंधक (विपणन एवं विक्रय) का कार्यालय  
**Office of the General Manager (M&S)**  
मो./डाकघर: जागृति विहार, बुर्ला, संबलपुर-768020, ओडिशा  
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Ref.No. MCL/SBP/GM (M&S)/Sectt./2020/ 1739

Date: 17.11.2020

**NOTICE**

Coal consumers of MCL are hereby requested to take note of the following while submitting Performance Security BG and Financial Coverage BG to MCL against the Fuel Supply Agreements.

Consumers must specifically mention in the covering letter the purpose i.e whether the BG is towards Performance Security or whether it is Financial Coverage BG.

Cusotmers must also specifically mention in the covering letter the code of the FSA for which the BG is submitted.

The above particulars are required to be furnished by the customers without fail to facilitate accountal of the BGs submitted by them against thier FSA and also for expeditious proceesing of requests of customers pertaining to refund of BGs.

Yours faithfully,

**General Manager (M&S)** 27/11/20  
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**Copy to -**

1. DT(OP), MCL HQ
2. D(F), MCL HQ
3. GM(Fin/Fund), MCL HQ
4. Chief Manager (Fin/SA), MCL HQ
5. Deputy Manager (Fin/SA), MCL HQ

**Cc to -**

GM (System), MCL HQ - to upload the same on MCL Website.